Centre for Modernizing Government Initiative (CMGI)

(A Society under General Administration & Public Grievance Department)

A2, 1st Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar, Odisha, India, Pin : 751007

TENDERCALL NOTICE

Tender Reference : CMGI/PCU/685,   **Date : 21.04.2025**

Limited Tenders are invited, from the Tier-I / Tier – II empanelled agencies as per the notification no. 4023/E & IT/EIT-1-8/2019 (EIT-SCH-II-EGOV-0001-2019, Dated 26.09.2023 of Electronics & Information Technology Department, Government of Odisha for "redevelopment of litigation management system software from version 2.0 to version 3.0 under the **Project "Development of Litigation Management System with process automation" in Govt**. **of Odisha in Select Central Government Ministries/Departments of GoI and States" under State Collaboration Initiative (SCI) Scheme**.

Tender shall be furnished in two parts i.e.

- Part A – General and Technical Proposal and
- Part B – Financial Proposal in the Prescribed format

SCHEDULE	
Notice inviting RFP from the tier – I / Tier – II empanelled agencies of OCAC	**21.04.2025**
Submission of Pre-bid Queries;	**25.04.2025, Up to 5.00 PM**
Responses to Pre-bid Queries;	**30.04.2025, Up to 5.00 PM**
Proposal Submission due date	**13.05.2025, Up to 5.00 PM**
Onsite presentation / Demo of the proposed solution by the bidders	**14.05.2025**
Opening of General Bid & Technical Bid	**15.05.2025 at 11.00 AM**
Opening of Financial Bid	**19.05.2025 at 11.00 AM**

Amendment of the Tender :

In case of any discrepancy between the notice, other detailed provisions of the RFP document and the updated version on the web (up to **6.00 P.M. on 09.05.2025**, the web-version will prevail. At any time prior to **6.00 P.M. on 09.05.2025**, the CMGI reserves the right to add / modify / delete any portion of this document by issuance of an addendum/ corrigendum, which would be published on the web site cmgi.org.in and will be binding on the tenderers.

CMGI reserves the right to negotiate any or all of the RFP terms and conditions, and to cancel, amend, or resubmit this RFP in any part or entirely at any time. This RFP is issued exclusively for providing the required solution for Litigation Management System(LMS) redevelopment.

CMGI may cancel the RFP process at any stage without citing the reason thereof.

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Disclaimer

All information contained in this Tender Document is in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this RFP (Request for Proposal) Document, the bidders/firms shall satisfy itself that the document is complete in all respects. The information is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

CMGI (Centre for Modernising Government Initiative) a Society under GA & PG Department, Government of Odisha, reserves the right to reject any or all of the proposals submitted in response to this RFP (Request for Proposal) Document at any stage without assigning any reasons whatsoever. CMGI also reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the RFP (Request for Proposal) Document response. CMGI reserves the right to change/ modify/ amend any or all the provisions of this RFP (Request for Proposal) Document. Such changes would be posted on the website of CMGI, www.cmgi.org.in

Neither CMGI nor its employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract, to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Tender Document, any matter deemed to form part of this Tender Document, the award of the Assignment, the information and any other information supplied by or on behalf of CMGI or their employees or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any respondent as part of the Tender Document process is confidential to CMGI and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

1. Background Information

1.1. Basic Information about the Organisation of CMGI

CMGI is an Organisation under the GA & PG Department, Government of Odisha. Its main objective is system study, process re-engineering and innovative reforms activities for generating value for clients which are mainly government departments. CMGI acts as a think tank and help translate government goals, objectives and policy priorities into tangible reform actions. It helps the State Government in identifying those areas for change that will make the most impact in improving performance and policy-making in Government and enable it better to respond to the needs of the people. CMGI helps the use of technology in various continuing Government services and by replacing the old manual system of operations in most of the departments activities helps in better effective administration and day to day transactions and public service delivery.

1.2. About LMS (Litigation Management System)

LMS (Litigation Management System) acts as a inclusive application to view, record, monitor, and act on Court Cases related to Government Online. It removes the old manual system of sending Para wise comments (PWC), Counter Affidavit, in hard copies and now through the LMS software all activities of case related matters are done through the LMS software. It is an online medium to monitor and work on court cases between Government Advocates and Government Employees thereby enhancing the use of technology and saving time and energy of both the parties. It also has facilities to view all cases pending with various courts where pwc, counter affidavit, needs to be submitted, where hearing is required and the communication module helps to send the same through the mail and messaging system included within the LMS software. It has also the modules of contact details of various Nodal Officers, Government Advocates, Court wise and district wise pendency of cases, disposed cases lists etc. along with the logging frequency of the officers in various districts and blocks. So from filing stage of a case to its disposal stage, all stages are recorded and monitored online and accordingly allows the actions to be taken through the LMS software. It is a highly appreciable software application helping the Courts and Govt. Officials to work online and save much time and energy thus enhancing the efficacy in Government functioning.

1.3. Objective of the Project of LMS

- Government of Odisha had developed the LMS (Litigation Management System) for facilitating the online monitoring, submission, viewing and attending of court cases where Government is a party. The LMS System is already implemented in all Departments of Govt. of Odisha and Advocate General Office across the State of Odisha since 20th July 2011. The portal of LMS can be assessed through the web site address of http://orissalms.in.

- The software application of LMS is developed in-house and implemented by Centre for Modernizing Government Initiative (CMGI). CMGI is Administrative Reform wing of Government of Odisha functioning under the General Administration & Public Grievance Department.

- In the LMS software, a smart monitoring mechanism to manage court cases effectively is in place where Govt. is a party. It also provides, end to end solution, to monitor Court Cases right from its inception stage till the post judgment processes. It keeps track of all pending, continuing and disposed off cases and allows the User as Govt. Employee to take actions online related to case matters as Submit PWC (Para Wise Comments), Request for appointment, Submit Counter Affidavit, Submit Instructions, Request for Appointment etc.

2. Purpose of this RFP-

This Request for Proposal is to invite eligible agencies to submit their proposals to provide CMGI micro-service redevelopment of the present Litigation Management System (LMS) Software from version 2.0 to 3.0 with required modifications of the present software with some modifications as and when required, which may include development/ redevelopment and implementation of new modules.

Main objective of the selected agency shall be to upgrade the Litigation Management System (LMS) from Version 2 to Version 3 and in addition, development of a companion mobile application.

2.1. Adaptation of new technology : The current platform in LMS Software is built using Spring Framework, and the objective is to migrate to a modern architecture based on Spring Boot, utilizing Micro services and advanced JavaScript technologies. Additionally, it will be the responsibility of the selected agency to develop a robust mobile application for enhancing the widespread accessibility and usability for ensuring effective management of all litigation cases related to Government matters.

3. **Present Scope of Work of LMS**

Under LMS project, following functionalities / modules are available at present which needs to be upgraded.

3.1. Present Modules under LMS :

3.1.a. For Government Employee

i. **Dashboard**-All Court Cases namely, High Court Civil Cases, Criminal Cases and Odisha Administrative Tribunal Cases where Request to Submit PWC, Required to submit Counter Affidavit, Upload Interim order, Final Judgement Uploaded, Contempt Cases uploaded, Personal Appearance, Orders not Complied, Caveat in force.

ii. **Case List-**List of all cases of Original Cases, Revision Cases, Review Cases, Contempt Cases, Miscellaneous Cases, Appeal Cases.

iii. **Judgement List**-Judgment list of High Court Civil, High Court Criminal and Odisha Administrative Tribunal cases.

iii. **Case Communication**-List of Mail sent and mail received from Office of Advocate General, Cuttack.

iv. High Court Cause List-

v. **Report**- Court wise reports of High Court Civil, High Court Criminal and Odisha Administrative Tribunal.

v. **State Law Officer's List**- with detailed information of Advocate Name, Type, Email id, WhatsApp number, Residence Address, Phone Number.

vi. **Nodal Officer's List**- Details of the nodal officers of LMS of all departments with their contact numbers, email ids

vii. **Next Date Hearing List**-The details of the next date hearing list.

3.1.b. For Advocate General, Odisha

In addition to above modules as in Government Employee, other modules under Advocate General login, Odisha present are-

i. **Government Officer's Contact List-**

ii. Add Next Date Hearing modules. In Next Date Hearing module, one can add the next hearing date of Civil as well as Criminal Case of different Courts as High Courts, Orissa, Cuttack, National Green Tribunal, Odisha Administrative Tribunal, Berhampur, OAT, Bhubaneswar, OAT, Cuttack, OAT, Sambalpur, State Educational Tribunal, Odisha Bhubaneswar and different types of case category.

b3. For Government Advocate, Odisha

In addition to above modules as in Government Employee, the Government Advocate, Odisha has the following modules –

i. Report HCGA-High Court Government Advocate wise reports.
ii. Allotment list Government Advocate
iii. AG MIS Reports-Advocate General MIS Reports.
iv. High Court Cause List Reports-

3.1.c. For Government of India,

The Deputy Solicitor General, Government of India, has only 4 modules as –
i. Dashboard
ii. Case List
iii. High Court Cause List
iv. Centre Law Officer's List

3.1.d. For LMS Cell

i. Case List
ii. Case Registration
iii. Case Communication
iv. Report
v. State Law Officer's List
vi. Nodal Officers List

3.1.e. Stakeholders of the LMS Project

The present stakeholders of LMS Project include: -

1. Government Employees
2. Government Advocates
3. Advocate General, Odisha
4. Solicitor General, Deputy Solicitor General, Government of India
5. CMGI LMS Cell Staff

4. ROLE OF THE SELECTED AGENCY: EXPECTED DELIVERABLES

LMS APPLICATION REDEVELOPMENT AND MAINTENANCE

A. **Technology Migration**
   a. Transition from the existing Spring Framework to Spring Boot.
   b. Redesign the LMS architecture into a Microservices-based system to improve scalability and modularity.
   c. Integration of advanced JavaScript frameworks (e.g., React.js, Angular, or Vue.js) for a responsive and dynamic user interface.

B. **Feature Enhancements**
   a. Retain and enhance existing LMS functionalities, including case management, document management, and status tracking and reporting.
   b. Introduce new features such as advanced reporting tools, task assignment workflows, and deadline reminders.
   c. Implement APIs for seamless integration with government systems and third-party tools.
   d. Enhance user role management to ensure secure access and role-based permissions for sensitive information.
   e. It is essential to ensure the web application is accessible to visually impaired users, should be incorporating features such as screen reader compatibility, keyboard navigation, clear contrast ratios, and alt text for images
   f. LMS must be integrated with a chatbot to provide text-based support. The chatbot will be essential in offering real-time assistance, guiding users through the application's functionalities, and addressing queries efficiently. These requirements are non-negotiable and are critical to delivering an inclusive and user-friendly digital experience.

C. Major Integration of LMS- The present LMS Software needs to be integrated with e-Dispatch System and e-Court System as well using API technology subject to approval of office of the Advocate General/High Court.

D. Performance Optimization

   a. Optimize system performance to handle a large volume of litigation cases, documents, and users.
   b. Conduct rigorous performance testing for both web and mobile platforms to ensure low latency and high reliability.

E. Development and Testing

   Adhere to Agile development practices for incremental delivery and feedback.
   - Perform thorough testing, including unit testing, integration testing, and user acceptance testing for web and mobile applications.
   - Test the mobile app on various devices and operating systems to ensure compatibility.

5. Documentation and Training

- Provide detailed documentation for both the web and mobile applications, including API specifications, architecture diagrams, and user manuals.
- Conduct training sessions for the Government's IT team and end-users for effective system management and usage.

6. Security Compliance

a. Ensure the upgraded system and mobile app comply with Government standards for data security and privacy.

b. Incorporate secure authentication mechanisms (e.g., OAuth, SAML, multi-factor authentication) if needed.

c. Implement encryption for sensitive case data in transit and at rest.

d. Application must be audited by any of the CERT-in empannelled pannel by the Government of India with Security Audit.

Micro-services redevelopment of LMS needs to be done incorporating the following features:

a. Integration of LMS with e-Dispatch system to streamline the case related communications.

b. An alert system application via email, WhatsApp, SMS should be created for Government cases within the LMS Portal.

c. LMS to be upgraded to version 3.0 from version 2.0 to enhance User access by use of Advanced technology, built with Spring Boot, Micro services, and advanced JavaScript frameworks.

d. The e-Court system to be integrated with LMS to enable transfer of interim orders and judgement from e-Court system to LMS via API.

e. Redevelopment of present application of Case communication module for submitting Counter Affidavit and PWC (Para wise comments) should be enabled with digital signature certificate(DSC/e-Sign) by Government Officials and Government Advocates.

f. An Online application within the LMS software needs to be established whereby feedback from stakeholders of LMS can be collected on daily basis to enhance further the effectiveness of LMS.

g. A module for inclusion of all Govt. Advocates, Standing Counsels, Additional Standing Counsels communications details as official email ids, contact numbers etc. should be made.

h. Another module or application for Case allotments as categorised by Advocates needs to be designed to be displayed on LMS Portal.

i. AI technology is to be adopted to simplify and automate routine workflows.

j. An application to be developed to tag heads of departments by their designation for clarity and organisational alignment.

k. Any other feature shall be incorporated as and when required by CMGI

7. Mobile Application Development

a. Develop a cross-platform mobile application (iOS and Android) using frameworks such as Flutter, React Native, or similar technologies.
b. Ensure the mobile app supports critical features such as case tracking, task management, calendar scheduling, and notifications.
c. Implement offline functionality to allow users to view and manage case details without an active internet connection.
d. Enable secure access for Government Officials, Legal Counsel, and Authorized Users.

A fully functional, cross-platform mobile application integrated with the LMS needs to be developed with following sub-modules.

i. Dashboard information,
ii. Case Search with status,
iii. High Court Cause List,
iv. Report,
iv. Court wise case matters,
v. Pendency list of submission required of PWC, Counter Affidavit,
vi. Contact details of Government Advocates,
vii. State Law Officer's list,
ix. Logging in frequency details of officers, and
x. Next date hearing report etc.

8. Source code and technical documentation for both web and mobile platforms.
The selected agency needs to prepare both the source code and technical documentation of web application of the future upgraded LMS version 3.0 along with the to be developed, the parallel mobile application to be integrated with the web application of LMS version 3.0.

9. Deployment and post-deployment support for both web and mobile platforms.
The Vendor who will finally be awarded the contract should be ready to provide the deployment and post deployment support for both web and mobile platforms for LMS Version 3.0.

10. AI (Artificial Intelligence) based WhatsApp/ Email/SMS facility should also be developed within the LMS Software version 3.0 integrated with Communication Module.

11. Besides above, other feature (if any) shall be incorporated by the selected agency as and when required by CMGI.

12. Confidentiality
It will be responsibility of the selected agency to maintain the confidentiality of any information and material provided by CMGI, containing organisation name, propriety and confidential information with others.

13. Instruction to the bidders:

13.1. This RFP has been invited only from the Tier-I / Tier – II empanelled agencies as per the notification no. 4023/E & IT/EIT-1-8/2019 (EIT-SCH-II-EGOV-0001-2019, Dated 26.09.2023 of Electronics & Information Technology Department, Government of Odisha. Those Tier-I / Tier – II empanelled agencies ae only authorised to respond to the Request for Proposal (RFP).

13.2. Only respondents who are invited to respond to this RFP shall be taken into consideration.

13.3. The responses from the bidders will be valid for 180 days from submission date.

13.4. The bidders must address all matters raised in this RFP. Failure to adhere to specified format may disqualify the vendor from further consideration.

13.5. Quality and Cost Based Selection (QCBS) method shall be used to select the supplier. The Bidder has to submit the bid in two separate sealed envelopes marked Technical & Price bid. After bidder qualifies technical bid, the bidder will be asked for technical as supplier for the assignment. Consortium (maximum up to two partner of the consortium. Combined eligibility criterion of the consortium partners shall be considered while evaluating the bids.

13.6 Performance Security: The successful Firm/Agency shall be required to make a Security Deposit amounting to 10% of the total value of the work order towards Performance Guarantee in the form of a Bank Guarantee issued by any Nationalized Bank of India favouring "Executive Director, CMGI", payable at Bhubaneswar. The EMD deposited by the Successful Firm can be converted into security deposit. The balance amount of Security Deposit is to be submitted by the firm at the time of signing of contract. This Security Deposit shall be held for due performance as per obligation arising out of the acceptance of the Contract. The deposit shall be refunded upon successful execution of the work order to the full satisfaction of the concerned authority. However, the MSME guideline for submission of Performance Bank Guarantee shall be followed.

13.7. Language of Proposal : The proposal prepared by the bidder, as well as all correspondence and documents relating to the tender exchanged between the bidder and the CMGI shall be in English. Information supplied in other language shall be rejected.

13.8. Legal Jurisdiction : All legal disputes are subject to the jurisdiction of Bhubaneswar courts only.

The bidders are requested to Visit CMGI , A-2, 1ˢᵗ Floor, Toshali Bhawan, Satya Nagar, Bhubaneswar and interact with our technical persons dealing with LMS matters in order to have a fair understanding regarding the requirement of LMS-

13.9. Disqualifications:

The proposal is liable to be disqualified in the following cases or in case bidder fails to meet the bidding requirements as indicated in this Tender Document–

- Proposal not submitted in accordance with the procedure and formats prescribed in this document
- Proposal received in incomplete form.
- Proposal received after due date and time.
- Proposal not accompanied by all the requisite documents
- Information submitted in technical proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the

bid (no matter at what stage) or during the tenure of the contract including the extension period if any.

- Bids not submitted with required certification.
- Bidder trying to influence the proposal evaluation process by unlawful, corrupt or fraudulent means at any point of time during the bid process.

14. **Payment Terms :**

The successful vendor after satisfactory completion of the Work has to submit the software to CMGI and the internal technical team of CMGI (headed by the System Administrator) will review the said work followed by review by the Technical Committee based on which the due payment shall be processed.

Milestone based Payment Terms

Milestones for Release of Payment	Web Application	Mobile Application	Duration
Requirements Gathering & Analysis	10%	10%	2 Weeks
Design & Architecture	10%	10%	2 Weeks
Development	35%	35%	12 Weeks
Testing & QA	5%	5%	1 Weeks
Go live of Application	20%	20%	1 Weeks
Documentation & Training	5%	5%	2 Weeks
Handover of Code & IP	15%	15%	2 Weeks

Note: The vendor will provide support and maintenance for a period of 6 months after successfully handover of the above work.

15. Penalty Clause :

The successful Bidder will bear penalty if it fails to meet the timeline for the delivery of the assignment.

- There will be penalty of 1% on the order value if the work is delayed by one month (30 days) from the stipulated date of submission.
- If the work is delayed more than 3 months from the stipulated date of submission, then the order will be cancelled and the agency will be blacklisted by CMGI.

16.   Reason for disqualification of Proposal:

a. Initial Bid scrutiny will be held and incomplete details as given below will be treated as non-responsive and liable to be rejected. If tender papers;

- Are not submitted in the format as specified in the tender document

- Received without the Letter of Authorization (Power of Attorney)

- Are found with suppression of details

- With incomplete information, subjective, conditional offers and partial offers submitted

- Submitted without the documents requested in the checklist

- Have non-compliance of any of the clauses stipulated

- Received without Cost of EMD or both

b. All responsive Bids will be considered for further processing as below.

Tender Committee will make scrutiny of responsive bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by a Committee according to the Evaluation process defined in this tender paper document. The decision of the Committee will be final in this regard.

16.1. Criteria for Evaluation

The bids shall be evaluated in three stages.

1. Evaluation of Eligibility Criteria
2. Technical Evaluation and Technical Presentation
3. Financial Evaluation

Evaluation of Eligibility Criteria

A) PRE-QUALIFICATION CRITERIA (General Bid)

Sl. No	Eligibility Criteria to Participate	Preferable Documents	Marks	Page No
1.	The bidder should be Tier – I/Tier-II empaneled agency as per the notification no. 4023/E & IT/EIT-1-8/2019 (EIT-SCH-II-EGOV-0001-2019, Dated 26.09.2023 of Electronics & Information Technology Department, Government of Odisha	Copy of valid proof	Compulsory	
2	The bidder's should have executed 10 similar type of assignment/project during the last three financial years (FY 2020-21, 2021-22, FY2022-23)	Work order(s) / MoU/ Certificate (s) from the client mentioning details of the work assigned	30 a) 5 Work Orders-15 Marks b) 7 Work Orders-20 Marks c) 10 or More Work Orders- 30 Marks	
3	The bidder should be ISO certified company	Copy of valid ISO Certificate	10	
4	Bidder should have submitted a Bid security/ EMD of INR 1,00,000 (Rupees one lakh only) in the form of DD/BG drawn in favour of The Executive Director, CMGI, payable at Bhubaneswar	Appropriate DD/BG	Compulsory	
5	The bidder shall be a company, registered under Indian Companies Act, 2013 and who have their registered offices with legal presence in India OR A partnership firm registered under Indian Partnership Act, 1932. OR A Limited Liability Partnership registered under Indian Limited Liability Partnership Act, 2008	Certificate of /Certificate of Incorporation	Compulsory	

6.	The bidder's average annual financial turnover from IT/ ITeS in the last three financial years (FY 2021-22, 2022-23, 2023-24) should be more than INR 50 crore.	Document Certificate from Chartered Accountant	30 a) 10 Crores or more : 10 marks b) 20 Cores or more : 15 marks c) 30 Cores or more : 20 marks d) 40 Cores or more : 25 maks e) 50 Crores or more : 30 Marks	
7.	The bidder should not have been blacklisted / debarred by any Govt. of India / State Govt. /PSU. A self-declaration to that effect should be enclosed.	Self-declaration certificate signed by	Compulsory	
8.	Man power Resource : The Bidder must have minimum of 20 technical persons in its pay roll having at least 5 years over all experience and 2 years' experience on the said technology with real time implementation exposure in production environment.	Relevant documents, Bio-data	30 a) 5 or more technical manpower :10 marks b) 10 or more technical manpower :15 marks c) 20 or more technical manpower :30 marks	

Note : Bidder securing 50 marks in the above criteria shall be recommended for the next level of technical evaluation, i.e., technical evaluation.

Technical Evaluation and Technical Presentation :

Sl.No.	Criteria	Marks
1	Number of Technical Personnel with Over 5 Years of Experience (Max 15 Marks)	15 Marks a) 5 or fewer personnel: 5 Marks b) 6-10 personnel: 7 Marks c) More than 10 personnel: 10 Marks
2	Experience in Spring Boot/Microservices-Based Projects (Max 15 Marks)	15 Marks a) Completed 1-2 projects: 5 Marks b) Completed 3-5 projects: 8 Marks c) Completed more than 5 projects: 10 Marks
3	Mobile Application Development Experience (Max 10 Marks)	10 Marks a) Experience with 1-2 mobile apps: 5 Marks b) Experience with 3-5 mobile apps: 7 Marks c) Experience with more than 5 mobile apps: 10
4	Certifications and Technical Skills (Max 10 Marks)	10 Marks a) At least 2 team members certified in relevant technologies (Spring Boot, Microservices, or Mobile App Frameworks): 6 Marks b) More than 4 team members certified: 10 Marks

Technical Presentation

Sl. No.	Technical Presentation Criteria	Marks
1	**Understanding of the LMS 2.0 and requirement of LMS 3.0**	20
2	**Methodology for execution of LMS 3.0**	15
3	**The strategy of the Bidder to execute LMS 3.0**	15

Note : Bidder securing 70 marks in the above 2 criteria (Technical Evaluation + Technical Presentation) shall be recommended for the next level of evaluation, i.e., Financial Bid Evaluation.

16.2. Evaluation Criteria of Technical Bid

Proposals will be evaluated based on:

16.2.1. Technical expertise and experience in Spring Boot, Micro services, and mobile application development.

Spring Boot is an open-source, Java-based Spring framework that's mostly used to create standalone applications that does not depend on an external web server. It is perfect choice for rapid application development (RAD) and building micro services. So the Vendors must be possessing the technical expertise and experience in Spring Boot, Microservices and mobile application development for being able to upgrade the LMS from version 2.0 to 3.0.

16.2.2. Understanding of the project requirements and the quality of the proposed solution.

The vendors must understand with clarity what are the requisite deliverables of CMGI in redevelopment of microservices of LMS from version 2.0 to 3.0.
Their knowledge of required deliverables and presentation of the same will qualify their evaluation criteria fulfilment in the parameter of quality assessment of the vendors accepting the bids**.**

16.2.3. Cost-effectiveness and adherence to timelines.

One more criteria that must be fulfilled by vendors is cost effectiveness and timely completion of the undertaken assignment. The cost effectiveness should be in terms of evaluating various methodologies and then adopting the one which will give the best,

quickest results with the comparatively minimum cost. The vendors should be able to evaluate a number of task accomplishments methods and adopt the best ones to ensure cost effectiveness.

Secondly, timely deliverables of the project is of utmost importance. This is one of the few important criteria which will be taken into consideration while evaluating bidders proposals to be rewarded the contract of upgrading the LMS from version 2.0 to 3.0 along with parallel deliverables of mobile applications development and other integrations as discussed in beginning of this RFP under Expected Deliverables Items.

16.2.4. Portfolio of similar projects and client references.

The portfolio of similar projects and client references accepted by Vendors earlier and successfully completed the projects within due time lime taken should be showcased and explained to get a bird's eye view of the Vendor's eligibility in overall assessment.

16.3. Evaluation Criteria of Financial Bid

The Bidder quoting the maximum marks in the QCBS shall be selected for award of the contract.

The bidder must quote price exclusive of any taxes and duties. Arithmetical errors will be rectified on the following basis. Amount mentioned in word will prevail against the figure in case of any discrepancy in Financial Proposal. Technically qualified bidder quoting the lowest price will be declared as preferred bidder.

17. Awarding of Contract

CMGI is not bound to accept the lowest proposal and is not obliged to give a reason for rejecting a proposal. Prospective bidders are advised that nothing in this documentation, or in any communication, between CMGI and any other Party, shall be taken as constituting a contract, agreement or representation, between CMGI and any other party, except for a formal award of contract made in writing by CMGI. Neither shall it or they be taken as constituting a contract, agreement or representation that a contract shall be offered.

Please note that CMGI reserves the right to vary the number of vendors invited to interviews and presentations, or dispense completely with this part of the process, at its sole discretion. CMGI reserves the right in all points in the procurement process, either not to select a candidate to go forward to the next stage, or following completion of the procurement process, not to make any award of the contract.

CMGI has prepared this RFP in good faith. To the extent that CMGI is permitted by law, CMGI excludes any liability (whether in contract, negligence or otherwise) for any incorrect or misleading information contained in this RFP.

iv. To ascertain the Inter-se-ranking of the bids, the Quality & Cost Based Selection (QCBS) methodology as mentioned below shall be adopted:

a. An Evaluated Bid Score (B) will be calculated for each bid, which meets the minimum Qualifying marks of 70 (seventy) in 'Quality' Evaluation Criteria, using the following formula in order to have a comprehensive assessment of the Bid price and the Quality of each bid:

$$B = (C\text{-low}/C) \times 100 \times X + (T/T\text{-high}) \times 100 \times Y$$

Note: The Evaluated Bid Score (B) shall be considered up to two decimal places.

b. Contract shall be awarded to the bidder with the highest Evaluated Bid Score (B).

c. In the event of two or more bids having the same highest Evaluated Bid Score (B), the bid scoring the highest marks against 'Quality' criteria will be recommended for award of contract. Even if there is a tie, 'draw of lots' will be resorted to arrive at the recommended bidder.

d. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made subject to loading for any deviation.

C = Evaluated Bid Price of the bidder,

Clow = The lowest of the evaluated bid prices among the responsive bids

T = The total marks obtained by the bidder against "Quality" criteria,

T-high = The highest mark scored against "Quality" criteria among all responsive bids,

X = 0.3 (The weightage for 'Quoted price' is 30 %)

Y = 0.7 (The weightage for 'Quality' is 70 %)

How to apply:

Limited Sealed proposals as per the terms and conditions contained in this RFP document is invited from OCAC-empanelled Tier – I/Tir - II agencies for Redevelopment of Litigation Management System (LMS) software from version 2.0 to version 3.0 as per the scope and terms and conditions of the RFP.

- The proposal shall contain three (3) envelopes as follows

    i. One main (big) envelope containing two separate envelopes; one containing the general and technical bid and the other containing the financial bid.

    ii. **The 2nd Envelope :** The General & technical Bid should contain all required information as per the checklist provided in this RFP document. In complete or deficient proposals shall be rejected. Based on the information given in the technical and general bid, evaluation will be made.

    iii. **The 3rd Envelope :** Financial bids in the prescribed format should be submitted in the third envelope. Bidders qualified in the general and technical evaluation (documents as well as technical presentation) shall be recommended for the next level of evaluation, i.e., Financial Bid Evaluation.

- The duly filled-in RFP should reach the following address on or before the mentioned last date and time of submission.

    o The Executive Director,
    Centre for Modernizing Government Initiative (CMGI)
    A-2, 1st Floor, Toshali hawan, Satya Nagar,
    Bhubaneswar, Pin : 751007

Form 2 : Financial Bid Format

Financial Bid

To be filled in the letterhead of the bidder and submitted in a separate closed envelope

Description of the requirement	Total Cost Exclusive of GST
Redevelopment of Litigation Management System (LMS) software from version 2.0 to version 3.0 as per the scope and terms and conditions of the RFP including mobile app development	
In words:	

(Note : GST will be paid as per the norms of the Government)